

To: All Terminal Agency Coordinators (TAC)  
From: Margaret Cavett  
Subject: MJIC/NCIC On-line testing

The MJIC Certification and Re-certification on-line testing was implemented in November 2003 with the goal of assisting NCIC user agencies with enhancing their operational standards and maximizing the benefits and capabilities of the NCIC System. This on-line testing process concentrates on specific policy areas focusing special attention on compliance with major NCIC policy areas through each respective Terminal Agency Coordinator (TAC) as being the point of contact.

The test must be administered by the TAC who is required to input their password in order to retrieve a test. The on-line testing system also provides to the user a study guide, NCIC Operating Manual, NCIC Code Manual, and Technical and Operational Updates (TOU). The user taking the test will be presented a series of questions in True/False and Multiple Choice formats. When the test is complete, the user should then click on the **Grade Test**, the test will be immediately graded, and the user will be informed if he/she passed or failed. If a passing grade is achieved, the user will then be given the option to print their Certification of Completion. If the result is a failing grade, the user can take the test again after a predetermined amount of time which is configured by the administrator.

**nexTEST Instructions:**

1. <https://mjiccert.dps.ms.gov/nexstest/index.cgi> (web address)
2. At the CJIS LAUNCH PAD click on the nexTEST application
3. Click on User Login
4. At the Test Login Screen you will need to fill in the blanks

**TEST LOGIN**

**Operator User Name**

**OPERATOR'S OMNIXX ID#**

**TAC/ISO First Name**

**TAC OFFICER FIRST NAME**

**TAC/ISO Last Name**

**TAC OFFICER LAST NAME**

**TAC/ISO Password**

**AGENCY PASSWORD**

**Submit**

**Reset**

**Operator User Name** – will be the unique assigned OMNIXX UserID (this is the person taking the test).

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**TEST LOGIN**

**Operator User Name**

**Operator's OMNIXX ID#**

**TAC/ISO First Name**

**TAC Officer First Name**

**TAC/ISO Last Name**

**TAC Officer Last Name**

**TAC/ISO Password**

**Agency Password**

**Submit**

**Reset**

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